



# SCHOOL IMPROVEMENT PLAN 2017

# School Improvement Plan 2017 — NOTES:

## Definitions:

The School Improvement Plan (SIP) refers to the detailed plan for that calendar year of the cycle (i.e. 2017, 2018 or 2019).

The System equivalent of the School Improvement Plan (SIP) is the System Annual Improvement Plan (SAIP).

## Explanations:

1. The SIP template format has only slightly changed to mirror the strategic domains of the 2017–2019 strategic planning process.
2. There is one SIP template.
3. The 'Strategies' column of the SIP for any year links directly with that year of the School Strategic Plan (SSP).
4. The 'Actions to Implement Strategies' column pertains to those specific actions the school will enact to implement the strategy.
5. The 2017 SIP together with the 2017–2019 SSP should be forwarded to the appropriate Assistant Director by Week 4 of Term 1, 2017.
6. The SIP and SSP will then be uploaded onto the school's COSI website.
7. The SIP is supported with funds from the Catholic Schools Office to assist the implementation of the plan. The funds to support the SIP should be evident in the 'Actions to Implement Strategies' column. The 'SIP Acquittal' column provides a record for schools and should be regularly reviewed.

# SCHOOL IMPROVEMENT PRIORITIES 2017 — Domain 1

	OBJECTIVES	STRATEGIES	ACTIONS TO IMPLEMENT STRATEGIES	WHO	WHEN	TARGETS/EVIDENCE	SIP AQUITTAI	COMMENTS
CATHOLIC FORMATION AND MISSION	<b>1.1 High quality teaching of Religion</b>	1.1.1 Create criteria for the marking of an assessment for each unit.	In PLTs discuss and create common criteria per stage/year depending on the way the units are being taught.	K-6	2 per term	<i>All students will improve their understanding of expectations and teachers will be able to compare data and discuss changes to be made</i>		
		1.1.2 Supervision and collection of Assessment Tasks	REC to collect 2xHML for 2 Assessment task per term and discuss supervise quality.	K-6	2 per term	<i>Staff to be consistent in their marking and reporting of student achievement.</i>		
		1.1.3 Embed Catholic Principles in to Teaching Programs and KLA Policies	Become familiar with the Foundational Catholic Principles document. Embed the principles in KLA Policies and Programs.	CSO	Sem 2	<i>Catholic Principles will be embedded in teaching Programs and validated through the COSI CDF process.</i>		
	<b>1.2</b>							

# SCHOOL IMPROVEMENT PRIORITIES 2017 — Domain 2

	OBJECTIVES	STRATEGIES	ACTIONS TO IMPLEMENT STRATEGIES	WHO	WHEN	TARGETS/EVIDENCE	SIP AQUITTAL	COMMENTS
LEARNING	<b>2.1 Conduct specific professional learning opportunities in Literacy and Numeracy informed by research and best practice</b>	2.1.1 Staff to attend PD in writing	Whole school participate in 2 day writing workshop with Alison Davis in conjunction with ongoing school PD using the Seven Steps to Writing Resource	All Teachers	Tm 1 & 2	<i>Student writing samples should reflect the key components of a good piece of writing using the Naplan marking criteria.</i>	\$2 500	
		2.1.2 Staff to attend PD in Maths	Whole school participate in PD with Anita Chinn	All Teachers	Tm3	<i>All staff will use manipulative strategies as outlined in Syllabus/ PD sessions.</i>	\$8 000	
		2.1.3 Develop agreed whole school practices in Literacy and Numeracy	Lead teachers in Literacy and Numeracy will develop with the remaining executive procedures for whole school agreed practices in particular the four spelling knowledges, I can statements and seven steps to writing, differentiation and common formative assessment tasks with marking criteria, mathematical comprehension strategies and Newman's prompts.	All Teachers	Tm 1-4	<i>English and Maths policies will be updated to reflect agreed practices and procedures and staff programs will also reflect these agreed practices.</i>		
		2.1.4 Appoint Lead teachers to support PD and implementation of whole school practice	Lead teachers will use their release time to visit classrooms and observe/aide the implementation of agreed practices.	Jane J Ashley B	Tm 1-4	<i>Lead Teachers will note that teachers are using required resources and will report on their observations. These will be discussed each term at an exec meeting.</i>	\$30 000	
	<b>2.2 A School wide approach to the education of Gifted Students</b>	2.2.1 Create a bank of HOT tasks and activities in Science and Maths and English for higher achievers	Niamh to provide PD to staff regarding the structure of differentiation in the school. Staff to create appropriately differentiated tasks for all KLAs and similar assessment tasks in Science , Maths and English	Niamh + exec	Tm1	<i>An increase in the top 2 bands in NAPLAN Literacy and Numeracy.</i>		

	OBJECTIVES	STRATEGIES	ACTIONS TO IMPLEMENT STRATEGIES	WHO	WHEN	TARGETS/EVIDENCE	SIP AQUITTAL	COMMENTS
		2.2.2 Assign a GEM to the school and apply to be a GEL with CSO pilot	Ashley Borg to be the GEM and the schools of the Upper Hunter are to collaborate to develop strategies and resources to educate Gifted Students across all KLAs	Staff of all UH schools	Tm1 –T4	GEL schools have GEMs that work together with their Principals and committees to upskill staff and provide resources for staff and students.		Upper Huynter was not chosen to be a pilot GEL project.

## SCHOOL IMPROVEMENT PRIORITIES 2017 — Domain 3

	OBJECTIVE	STRATEGIES	ACTIONS TO IMPLEMENT STRATEGIES	WHO	WHEN	TARGETS/EVIDENCE	SIP AQUITTAL	COMMENTS
<b>LEADERSHIP</b>	<b>3.1 A whole school approach to wellbeing</b>	3.1.1 Whole school implementation of wellbeing program	Assign Michelle Harris to the position of Positive Education Ambassador for the school. YCDI PD for all staff as a reconector to be implemented K-6. Staff to attend PD in Positive Education – Bounce Back with Toni Noble. Staff to implement BB as decided by the exec.	Teachers	Tm 1	Join PESA. Attendance at PESA conference. YCDI and BB to be dovetailed with PB4L. Appointes Pos ed person has assisted to drive the changes	\$1 000	
		3.1.2 Track students who require Behaviour intervention strategies on a regular basis.	Records of reflection room to be kept as per school procedure and phone contact with parents to be made after 3 consecutive or in a week.	Ashley B Michelle H	Tm 1-4			
		3.1.3 Whole school Wellbeing Week	Week 6 will be a week where no homework or meetings will be conducted.	All staff	Tm1-4	Monitor staff wellbeing and parent complaints around this time.		

	OBJECTIVE	STRATEGIES	ACTIONS TO IMPLEMENT STRATEGIES	WHO	WHEN	TARGETS/EVIDENCE	SIP AQUITTAL	COMMENTS
	<b>3.2 Accreditation of Staff</b>	3.2.1 Niamh to work with all teachers on their PP&D goals and provide opportunities for observation and feedback	Timetable release for initial and final discussions	Niamh	Tms1-4	<i>Goals will be set and met in the three areas.</i>	\$1 200	
			Timetable observation times and feedback sessions					
	<b>3.3</b>							

# SCHOOL IMPROVEMENT PRIORITIES 2017 — Domain 4

	OBJECTIVE	STRATEGIES	ACTIONS TO IMPLEMENT STRATEGIES	WHO	WHEN	TARGETS/EVIDENCE	SIP AQUITTAL	COMMENTS
<b>SERVICE AND GOVERNANCE</b>	<b>4.1 School and family Engagement - Provide parents with regular information regarding school procedures and practices in Student Behaviour Management and Wellbeing</b>	4.1.1 Revise our current procedures and policies and update as per CSO formatting	Executive members to work on policies and procedures on a fortnightly basis to ensure at least 2 are complete per fortnight. KLA policies and behaviour management polices, followed by WHS	Exec	Tm1-4	<i>All policies and procedures will be updated and reformatted by the end of the year.</i>		
		4.1.2 Include in the school newsletter the updated policies and procedures where appropriate as they are completed.	Documents to be added to the newsletter as an attachment each fortnight, Newsletter articles will promote Bounce Back and our involvement in the Positive Education Upper Hunter Cohort.	Exec	Tms 1-4	<i>Parents will be ore aware of policies and procedures and we will have less confusion about procedures.</i>		
	<b>4.2 ICLT to improve staff capabilities and student outcomes</b>	4.2.1 Support the ongoing activities of the MNConnect project to build a quality digital learning environment for staff and students	Provide PD as needed Engage staff in online learning Engage Shannon Hall to work with staff as needed Monitor the resources Create a new Lab environment	Niamh Shannon exec	Tms2 -4			